



# DEVELOP LOUISVILLE

LOUISVILLE FORWARD

## COMPREHENSIVE PLAN COMMUNITY FORM WORK GROUP

### Meeting Notes

November 5, 2016

Memorial Auditorium, 970 S. 4th Street, Louisville KY

*The meeting commenced at 10:05 am.*

### 1. Welcome and Introductions

- Gretchen Milliken introduced herself as the Team Leader for the Community Form Work Group and opened the meeting.
- Additional staff included Cynthia Johnson Elmore, Joe Haberman, Sarah Lindgren and Mike King.
- Attendees introduced themselves. Approximately 31 people participated in the Work Group meeting.

### 2. Overview of the Work Group

- The goal of the Work Group is to provide recommendations for addressing form based coding, public art and historic preservation into the Comprehensive Plan.
- There will likely be three sub-committees within the Work Group to specifically address each topic.
- Before each meeting, agendas will be sent out to everyone who registered for the Work Group. Meeting notes will be uploaded onto the webpage, while documents and information will be sent out through email. It is therefore important to sign up on the website for the Work Group and to provide an email address to receive updates and notifications.
- Before the next meeting, the Work Group has been asked to review Cornerstone 2020 and become familiar with the Community Form provisions in particular.
- *A link to Cornerstone 2020 and the Form District Core Graphic will be sent out to the Work Group prior to the next meeting.*
- Chris Brown (BTM Engineering) recommended an informative article in American Planning Association's latest publication on form based zoning.
- *A link to the article will be sent out to the Work Group prior to the next meeting.*
- LOJIC (an online Geographic Information System for the Louisville Metro area) is another resource for determining the form districts of specific properties.
- My Sidewalk is an important online tool which will be used throughout this process to share ideas. This program is similar to Facebook with interactive maps, and it allows individuals to make comments and engage in discussions about different areas of Louisville.

### 3. Discussion

- The main goal for this first meeting was to outline the task at hand, and to discuss how we will get from point A to point B. The first milestone will be in February 2017, when

the Work Group will present its initial recommendations for goals and objectives to the Advisory Committee.

- Additional meetings can be added to the schedule if it is determined that we are not making enough progress to meet the February 2017 deadline.
- Following the February 2017 report out, the Work Group will finalize the goals and objectives in March 2017, and we will begin discussing existing community form policies and reviewing recommendations from other relevant resources and documents. In April 2017, the Work Group will begin to draft policies, and by May 2017, it will start to complete final recommendations.
- It is important to keep in mind throughout this process that Cornerstone 2020 applies to all of Jefferson County.
- This form of public engagement through the Work Groups is optional, and not all counties in Kentucky engage in these types of processes. The official public hearing that is required by state law will be held by the Planning Commission.
- It will be important to incorporate recommendations from the Historic Preservation Task Force into the Work Group's goals and objectives. This Task Force is headed by Cynthia Johnson Elmore, who is a participant in the Work Group. More information about the Task Force is available on the Louisville Planning and Design Services website. Their next meeting is on Monday, November 28<sup>th</sup> from 4 pm to 5:30 pm in Conference Room 101 of the Metro Development Center. This meeting is open to the public, but the community engagement portion of the task force will occur later on in 2017.

#### **4. Proposed Schedule for the Next Meeting**

- It was determined that the meeting time that worked best is the evening of Wednesday, November 16<sup>th</sup>, at 6 pm. The location of the meeting will be at Hotel Louisville on 2<sup>nd</sup> Street and West Broadway. There is parking available at the site, and if the venue changes an update will be sent out to all members of the Work Group.
- During the next meeting the Work Group will review the existing goals and objectives within Cornerstone 2020 and begin refining recommendations.
- Future meetings and follow up sub-meetings will focus on one specific topic so that participants who are more interested in a specific topic can attend those specific meetings.
- Anyone can participate in other Work Groups, and the members of this Work Group are not confined to the Community Form group throughout the rest of this process. There are areas of overlap between Work Groups.

#### **5. Homework for the Next Meeting**

- It will be the best use of everyone's time if we prepare, as the next meeting will involve going through the document goal by goal and objective by objective in order to determine what should be kept, what is missing, and how the document could be improved. This can include re-organizing the document itself for the purposes of creating a more user friendly document.
- It will be helpful to bring a physical copy or an electronic device with the PDF downloaded to the next meeting. Cornerstone 2020 is available online as a reference, and page 71 begins the section on Community Form.

*The meeting adjourned at 11:00 am.*